

UT Administration of Dadra Nagar Haveli and Daman Diu
Admission Committee
NAMO Medical Education and Research Institute
Sayli Road, Silvassa-396230

Instructions for the candidates for the Counseling Process
(Postgraduate Courses)

All candidates who have been allotted the provisional seats in Postgraduate Courses are instructed to remain present at NAMO Medical Education and Research Institute, Sayli Road, Silvassa as per below mentioned schedule:

Sr. No.	District	Date	Time Slot
1	Dadra & Nagar Haveli	19-11-2025 (Wednesday)	03:00 PM To 05: 30 PM
2	Daman & Diu	20-11-2025 (Thursday)	10:30 AM To 04: 00 PM

- All candidates are requested to follow the below mentioned flow for smooth conduction of the counselling process:
1. The candidates have to register their details in the register kept at the Anatomy Demo Hall-I of the academic building of the college.
 2. After registration, all candidates are requested to go the Administrative Office, Ground Floor, NAMO Medical Education & Research Institute, Silvassa for verification of original documents.
 3. After verification of original documents, all candidates are requested to go to college council hall for Final verification, Confirmation & Submission of Original documents.
 4. Only one parent/ guardian is allowed along with the candidate during counselling process so all are requested to take note of the same and cooperate accordingly.
 5. The candidates have to fill the forms given to them after reading the instructions carefully and attach photo-copy of two sets of self-attested documents as per the list mentioned in the form.
 6. The candidates are requested to carry all original documents in support of their application.

7. After filling the form, the candidates are called sequentially in the college council hall, ground floor, academic building along with the form, two sets of self-attested documents and all original documents.
8. The use of mobile phones is strictly prohibited in the counselling area so all are requested to switch off their mobile phones. It is the responsibility of the candidate to take care of their belongings. The college will not be responsible for any kind of loss.
9. After the document verification & confirmation of admission, the candidates are instructed to go to the Accounts section in the Administrative Office for online payment of necessary fees and then to the Room next to Demo Hall – I, Anatomy Department, Ground Floor, Academic Building to complete the procedure related to surety bond.
10. For any query, the candidate can contact on phone number **+91-7624092991** or e-mail at **pgadmissionnamomeri@gmail.com**

➤ **Check-list for Surety Bond:**

1. Stamp paper of Rs. 500/- (Article Surety Bond)
(First Party - Father's name of the student and Second Party - NAMO Medical Education and Research Institute).
2. Student Details
(Xerox Copy of Aadhar Card, Passport Size Photo (4), Mobile No. E-mail ID)
3. Surety Details
(Xerox Copy of Aadhar Card, PAN Card and Passport Size Photo of any three sureties)
4. Two witnesses along with their Aadhar Card Copy

✓ **We wish you all the best for your future**