## IMPORTANT INSTRUCTIONS FOR APPLICANTS

#### **Online Registration**

- Visit the official website of <u>www.namomeriadmission.in</u> for Post Graduate Courses Admission.
- Carefully read and understand the instructions provided in the prospectus.
- Click on the registration form link and then on "New Registration".
- Enter your personal details, including your name, parent's name, date of birth, category, gender, nationality, domicile status, mobile number and email address etc.
- Create a strong password and choose a security question with hint answer for future login.
- Upon successful submission of basic details, a system-generated application number will be provided.

## Filling the Application Form

- Log in using the generated application number and the created password.
- Fill in the additional details as asked for.
- Double-check all the filled-in details before proceeding.

# **Payment of Application Fees**

- Pay the application fee online using net banking, credit/debit card, or UPI
- Confirm the payment status and save the fee payment receipt.

# Submit and download the Confirmation Letter

- Accept the declaration and submit the application.
- Download and print the confirmation letter for future references.

### **Important Notes**

- Only one application should be submitted per candidate. Multiple submissions will lead to rejection.
- Carefully review and verify all the information before final submission, as the details may not be editable after submission.
- Keep your registered email address and mobile number active, as all future communications will be sent there. It is sole responsibility of the candidates to check their registered email regularly to avoid missing any important communication.
- Regularly check the official websites for updates on counselling dates, procedures and other important instructions.
- Adhere to the Important dates mentioned in the prospectus strictly. No communication will be accepted after due date is passed.
- The office hours are 09:30 AM to 05:30 PM.

This detailed guide will help you fill out your admission form confidently and accurately. For any further assistance, you can contact on the numbers and email ID mentioned under help desk tab on the main page of the official website.

Wish You Good Luck

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