

UT Administration of Dadra Nagar Haveli and Daman Diu
Admission Committee
NAMO Medical Education and Research Institute
Sayli Road, Silvassa-396230

Instructions for the candidates for the Counseling Process
(MBBS/ BAMS/ BHMS/ BDS Course)

All candidates who have been allotted the provisional seats under MBBS/ BAMS/ BHMS/ BDS course are instructed to remain present at NAMO Medical Education and Research Institute, Sayli Road, Near SSR College, Silvassa as per below mentioned schedule:

Sr. No.	Date	Allotted Category	Time Slot
1	13-08-2025 (Wednesday)	DNH - UR	08:30 AM To 12: 30 PM
2		DNH - EWS	
3		Ex. Serviceman/ Coast Guard/ PwD	
4		DNH - ST	01:30 PM To 05:30 PM
5		DNH - OBC	
6		DNH - SC	
7		BAMS/ BHMS/ BDS (Seats allocated to Dadra and Nagar Haveli Only)	
8	14-08-2025 (Thursday)	DD - UR	08:30 AM To 12: 30 PM
9		DD - EWS	
10		DD - OBC	01:30 PM To 05:30 PM
11		DD - SC	
12		DD - ST	
13		BAMS/ BHMS/ BDS (Seats allocated to Daman and Diu Only)	



+ *[Signature]*

➤ All candidates are requested to follow the below mentioned flow for smooth conduction of the counselling process:

1. The candidates have to register their details in the register kept at the foyer of the academic building of the college.
2. After registration, all candidates are requested to remain seated at Lecture Hall-1, First Floor, Academic Building, NAMO Medical Education and Research Institute.
3. The signage will be in place for the convenience of the candidates. If any query is there, the candidate can ask to the registration desk staff.
4. Only one parent/ guardian is allowed along with the candidate during counselling process so all are requested to take note of the same and cooperate accordingly.
5. The candidates have to fill the forms given to them after reading the instructions carefully and attach photo-copy of two sets of self-attested documents as per the list mentioned in the form.
6. The candidates are requested to carry all original documents in support of their application (SSC/ 10th Class Marksheet and Passing Certificate, HSC/ 12th Class Marksheet and Passing Certificate, School Leaving Certificate of HSC/ 12th Class, NEET UG-2025 Marksheet (Colour Xerox), Domicile Certificate of Parents/ Guardians, Caste Certificate (SC, ST, OBC), Latest Non Creamy Layer (NCL) Certificate in case of OBC Candidates, EWS Certificate for EWS Candidates, Disability Certificate for PwD Candidates, Continuous Study Certificate (9th Class to 12th Class for MBBS and 8th Class to 12th Class for BAMS, BHMS and BDS) and any other documents as submitted by the candidate.
7. After filling the form, the candidates are called sequentially in the college council hall, ground floor, academic building along with the form, two sets of self-attested documents and all original documents.
8. The use of mobile phones is strictly prohibited in the counselling area so all are requested to switch off their mobile phones before entering in the document verification room (Administrative Office). It is the responsibility of the candidate to take care of their belongings. The college will not be responsible for any kind of loss.
9. After document verification, the candidates have to go to the office of the Dean, NAMO Medical Education and Research Institute, Silvassa for final verification and confirmation of the admission.



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10. After the document verification & confirmation of admission from the office of the Dean, the candidates are instructed to go to the Record Room for payment of necessary fees and then to faculty chambers (Anatomy), opposite to college council hall, ground floor, academic building to complete the procedure related to surety bond.
11. For any query, the candidate can contact on phone number **+91-7624092991** or e-mail at **admission@namomeri.in**

➤ **Check-list for Surety Bond:**

1. Stamp paper of Rs. 500/- (Article Surety Bond)
(First Party - Father's name of the student and Second Party - NAMO Medical Education and Research Institute).
2. Student Details
(Xerox Copy of Aadhar Card, Passport Size Photo (4), Mobile No. E-mail ID)
(In case, the student is minor, he/ her has to bring the legal guardian along with the Aadhar and PAN Card and Passport Size Photo copy)
3. Surety Details
(Xerox Copy of Aadhar Card, PAN Card and Passport Size Photo of any three sureties)
4. Two witnesses along with their Aadhar Card Copy

✓ **We wish you all the best for your future**



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